



DALLAS FIRE-RESCUE DEPARTMENT LIMITED ACCESS GATE REQUIREMENTS

1. The owner, gate installer or general contractor must submit two sets of plans (scale drawings) for review, **BEFORE THE WORK BEGINS. There will be a non-refundable \$75.00 fee charged for plan review. Payment must be made when the plans are submitted. The following information should be clearly indicated on the plans:**
 - Name and address of complex must be on each set of plans.
 - Location of all fire hydrants and fire lanes to meet Dallas Fire-Rescue Department access requirements as per 2007 Dallas Fire Code, Sections 503 and 508 and Appendix D.
 - Location of all marked fire lanes throughout complex, including new construction locations.
 - Location of all fire department connections for buildings with sprinkler systems or standpipe systems, including new construction locations.
 - Existing and proposed fencing and existing limited access gates including driveway gates and pedestrian gates.
 - Proposed location of entrance and exit gates, pedestrian gates, fire department hinged fence panels for fire hydrant access. Types of equipment being installed should be clearly indicated on the plans (i.e.- types of driveway gates: slide, double-slide, single-swing, double-swing, or vertical-hydraulic lift driveway gates; types of pedestrian gates: electronically locking devices using the Knox key switch, fire department window with Knox padlock, or fire department hinged fence panels for access with Knox padlock).
 - On commercial properties, only a manual type is required. Knox padlock/chain concept or Knox padlock and bracket of some kind.
 - Number and location of Knox padlocks, Knox key switches and radio receivers requested.

We will not review your plans unless the above items are properly marked on the plans. They will be returned for corrections and must be re-submitted. No exceptions made.

2. Submit or mail to:
Dallas Fire-Rescue Department
Inspection & Life Safety Education
1551 Baylor Street, Suite 400
Dallas, Texas 75226
3. The fire department's engine and truck companies will be used to assist in design of gates as well as the turning radius required to enter and exit the property. Carports and landscapes are important issues to address as well.
4. **Plans will be reviewed and stamped by Dallas Fire-Rescue once compliance is confirmed.** Each copy will be marked with a "Reviewed" stamp, dated and initialed. One copy of the plans will be returned to the contractor/gate installer with a completed Knox order form filled out by the fire inspector. Upon receiving the Knox Order form and method of payment the fire inspector will process the order.

Blank or extra forms are not given out to the contractor/gate installer. No exceptions made. No installation may begin until plans are reviewed and approved.

5. You may only order Knox items approved and required by the Dallas Fire-Rescue Department for each location. **No extra or "stock pile" equipment is allowed.**
 - Knox-Box: 3200 Series Surface/Recessed Mount
 - Knox Vault: 4400 Series Surface/Recessed Mount
 - Knox Key Switches: Part #3501 or Part #3502
 - Knox Padlocks: Part #3753
 - Accessories: Red alert decals are required on Knox key switches and Knox key boxes
6. State sales tax (8.25%) on all Knox equipment ordered must be added to each order.
7. Make payment to the Knox Company. Mail the payment and form to:
Dallas Fire-Rescue Department
Inspection & Life Safety Education
1551 Baylor Street, Suite 400
Dallas, Texas 75226

An authorized Dallas Fire-Rescue Department signature is required before mailing to the Knox Company. Shipping and handling cost will vary with the quantity ordered. Freight charges will be on the Knox order form itself. Phone calls should be made for first day and second day air to the Knox Company. If you have any questions you may contact the Knox Company at 800-552-5669.

8. Overhead Door Company provides the radio receiver equipment. **The radio receiver form is issued once the plans have been reviewed and stamped.** The fire inspector will complete and distribute the yellow copy of the radio receiver form to the contractor/gate installer. **No exceptions made. (NO BLANK ORDER FORMS WILL BE ISSUED.)**
9. **Contact the fire inspector when Knox equipment is received and the radio receiver is installed and ready for testing. The fire inspector will test radio receivers, manual release devices, and Knox equipment. Gate installations will not be approved and allowed to be used until all fire access equipment is tested and approved by the fire inspector.**
10. **The 2007 Dallas Fire Code now requires an annual permit for the operation of limited access gates using the radio receiver equipment. Upon approval of the gates, the inspector will issue the permit. The fee varies with the number of gates installed.**

If you have any questions call 214-670-4319 and ask for the inspector assigned to the area.

Remember limited access gates are always subject to final field-testing and inspection by the fire inspector for approval.